

**INDIANA DECA BOARD MEETING**  
**J. Everett Light Career Center - Indianapolis**  
**July 9, 2013**  
Approved Minutes

Meeting was called to order at 9:11 AM.

**The following members were present:** Janice Brown, Becky Kuehl, Eric Ogle, Steve Bennett, Amanda Graham, Bill Turner, Emily Eaton, Cathie Bryant, Robin Perry, Judy Commers, Brian McNeal, Brandon Sakbun, Lots Pinneyei, and Michelle Chapman

**Members not attending:** Michelle Goudy, Gen Craft, and Baylee Crum

**Guests in Attendance:** Allison Sherrill (DECA State Officer)

**Approval of Agenda:** Bill Turner made a motion to accept the proposed agenda. Seconded by Judy Commers, motion carried.

**Approval of Minutes:** Minutes were amended to reflect changes to IDOE Update by Eric Ogle and Judy Commers. Bill Turner made a motion to accept the minutes as amended. Seconded by Lots Pinneyei, motion carried.

**2013-2014 State Officer Report:** Officers presented the 2013-2014 Program of Work. POW document filed in Indiana DECA Board Secretary binder.

**2013-2014 Grant Update:** Verbal language has changed to no longer require parent consent to collect and send chapter members' STN to the IDOE. The change has been made to require State Advisor to send STN on an Excel spreadsheet. Individual student names are not to be submitted. The collection and reporting method of STN by advisors will be determined by the State Advisor. District Indicators information collected for Perkins money is being collected by district CTE directors this fall. Schools reported student achievement will be linked to individual's membership in DECA.

**IDOE Update:** IACTE Conference is September 27-28, 2013; IMEA will have workshops. The IDOE will be doing a new teacher training on September 26 which will include a CTSO roundtable. Requesting DECA representation. Sub pay will be provided to teachers for the conference, including new teacher training day.

**State Advisor Report:**

- A. State Officer Orientation-(created mission statement, POW, productive and focused team, etiquette lunch, multiple dining and entertainment activities, created statewide newsletter)
- B. 2013 CRLC Update-(registration for conference is live)

C. Fall Leadership Conference Update-(hosted by Terre Haute North HS and Terre Haute South HS on Indiana State University campus) Discussion about an additional Fall Leadership Conference held at Banker's Life Fieldhouse including Pacers game. Proposed agenda of day and break-out sessions discussed. No facility fee to have conference at site, only expense would be game day ticket.

D. Other-Discussion about SCDC Monday night entertainment, logistics, and security.

### **Unfinished Business:**

A. Job Descriptions/Roles & Responsibilities-

Proposed Indiana DECA State Advisor (Contracted Services) responsibility sheet and Indiana DECA Executive Director (Contracted Services) responsibility sheet prepared by Lots Pinnyei and Brian McNeal. Discussion of assigned responsibilities. Eric Ogle made recommendation to amend DECA State Advisor responsibility sheet to include "Perform duties as assigned by the Indiana DECA Board Chair". Bill Turner made the motion to accept. Lots Pinnyei seconded, motion carried.

B. State Officer Screening-

Michelle Chapman makes a motion to create a procedure that requires students to earn a minimum of 70% on the Indiana DECA test and a minimum 70% overall combined score to be slated as an Indiana DECA State Officer Candidate. Judy Commers seconded the motion. Discussion follows of seconded motion. Motion carried.

C. District 7 Fall Leadership Conference-

D. CRLC 2015-

Emily presented the opportunity and interest to host DECA CRLC in 2015. Bill Turner made the motion to submit Indiana DECA's interest in hosting the 2015 DECA CRLC. Brian McNeal seconded motion. Motion passed.

### Executive Session

#### Standing Committee Reports/2013-2014 Program of Work:

A. Financial

i. 2013-2014 Proposed Budget

Update on POW

Lots Pinnyei presented the Indiana DECA Proposed Budget 2013-2014. Brian McNeal and Steve Bennett made recommendations to amend the proposed budget. Bill Turner makes the motion to approved the amended budget. Judy Commers seconded motion. Motion passed. Note: Via an email motion and vote, the Indiana DECA Board approved a National DECA Officer Candidate stipend of \$1,000. If there are two candidates, the \$1,000 stipend will be split 50/50.

B. Professional Development

Update on POW  
Indiana ACTE Conference is September 27-28, 2013  
IBEA November Conference is November 8-9, 2013

C. Membership  
Update on POW

D. Conference & Leadership  
Update on POW

E. Promotion  
Update on POW

New Business:

A. 8th Grade DECA Membership

Emily is going to contact National DECA to find out National DECA's position on a DECA middle school division. At this point in time, middle school students will not be recognized as a state or national DECA member.

B. Other

IBEA Conference Hotel: Indiana DECA will pay for the Thursday night hotel room (double-occupancy) if attending the conference.

Announcements:

A. 2013-2014 IN DECA Board Meeting Dates

September 28	Indiana DECA Board Meeting Sheraton Hotel, Indianapolis Keystone at the Crossing
November 7	Indiana DECA Board Meeting Wyndham Hotel West
February 8th	Indiana DECA Board Meeting TBD
April 12	Indiana DECA Board Meeting TBD
June 10	Indiana DECA Board Meeting TBD

B. Other

Next board meeting will be September 28, 2013, at the Indiana ACTE Conference held at Sheraton Hotel, Indianapolis Keystone at the Crossing.

Meeting was adjourned at 1:48PM.