

**INDIANA DECA BOARD MEETING**  
**Sheraton Indianapolis at Keystone Crossing - Indianapolis**  
**September 28, 2013**  
Approved Minutes

Meeting was called to order at 8:00 AM.

**The following members were present:** Janice Brown, Becky Kuehl, Eric Ogle, Steve Bennett, Amanda Graham, Bill Turner, Emily Eaton, Cathie Bryant, Michelle Chapman, Gen Craft, Judy Commers, Brandon Sakbun, Baylee Crum, Lots Pinnyei, and Michelle Goudy

**Members not attending:** Brian McNeal and Robin Perry

**Approval of Agenda:** Judy Commers made a motion to accept the proposed agenda. Seconded by Bill Turner, motion carried.

**Approval of Minutes:** Bill Turner made a motion to accept the minutes as amended. Seconded by Judy Commers, motion carried.

**Thank You:** Card of appreciation from Barb Beadle for plaque and monetary gift.

**2013-2014 State Officer Report:** Statewide officer meeting on September 7, 2013, where officers discussed Fall Leadership Conference and new chapters. Feeding America will be the beneficiary of this year's Indiana DECA community service initiative. #MotivationalMonday and #TipTuesday have been established through IndianaDECA twitter. See attachment.

**IDOE Update:** Shared information about state discussion of school grade changes. Changes have not been approved, in discussion only. Addressed the CTE variable in the school grade formula. Reminder that schools are required to use state approved course titles.

**State Advisor Report:**

- A. SAM Conference  
ICDC 2014 is in Atlanta, Georgia. Indiana DECA ranked hotels as 1-Embassy Suites, 2-Hilton Garden Inn, and 3-Omni Hotel and CNN Center. Ed Davis will be retiring and ICDC 2014 is his last international conference. DECA Inc. is moving more towards DECA Direct online.
  
- B. Membership Report  
As of September 2013, Indiana DECA has 10 new chapters. New chapters include: Beech Grove HS, Columbus East HS, Concordia Lutheran HS, Lakeland HS, LaVille Jr/Sr HS, Lebanon HS, North Putnam HS, Northwestern (Howard Co) HS, Theodore Roosevelt College and Career Academy, and Valparaiso HS.  
  
Submitted Membership: 7                      Unsubmitted Membership: 291
  
- C. Fall Leadership Conference

Banker's Life Fieldhouse will house the Indiana DECA Fall Leadership Conference. Registration is \$22.00 per person. Lots Pinnyei moved that state officer's fall leadership conference registration be paid for by Indiana DECA. Judy Commers seconds motion, motion carried. Registration and money is due by October 4. Registration form and agenda have been sent out to advisors via email.

- D. Central Region Leadership Conference  
Registration for CRLC 2013 is currently \$125.00 per person and at a later date will increase to \$135.00 per person. As of September 26, 2013, Indiana DECA has 158 individuals registered. The following schools are registered: Avon, Frankfort, Jimtown, Martinsville, Penn, Washington, and Wawasee.
- E. Indiana Hosting CRLC  
Indiana DECA will be hosting CRLC in 2016. Judy Commers made a motion to create an ad hoc committee entitled, 2016 CRLC Selection Committee to request bids from outside organizations to put on CRLC. The 2016 CRLC Selection Committee will present information to the Indiana DECA Board and make recommendation. Seconded by Amanda Graham, motion carried. The 2016 CRLC Selection Committee will be Janice Brown, Emily Eaton, Michelle Chapman, Becky Kuehl, and Amanda Graham.
- E. State Career Development Conference  
Monday night keynote speaker and awards will start 30 minutes later than in previous conference, start time will be 7:30PM. SCDC 2014 will continue the DECA Dance and DECA Casino Night. Judy Commers made the motion to look into hiring security for the DECA Dance at SCDC. Seconded by Gen Craft, motion carried. Emily will outline the security's responsibilities and expectations, and research costs to present at the next Board meeting. Scott Jackson has withdrawn from ordering, delivering, and setting up SCDC plaques. Emily Eaton will be contacting Kent Lewis to have him be responsible for setting up SCDC plaques. Due to the 3-year contract with Imperial Trophy ending in 2013, bids for SCDC awards will be solicited from Imperial Trophy (Fort Wayne), a company in Elkhart, Indiana, and a company in Carmel, Indiana. Bid proposals are to include proposed expense with delivery and without delivery.
- F. Reporting of STN Numbers  
Advisors are to submit numbers only, do not include students' names with numbers. Document using Excel and email as attachment to Emily Eaton by December 15, 2013. It is expected each school submit STN, a letter from the building principal will not be accepted.

**Standing Committee Reports:**

- A. Financial  
Sheldon Buskirk completed an audit of the Indiana DECA, Inc. financial records for the purpose of the IDOE Grant and the Indiana DECA Board.
- B. Conference and Leadership

No information was reported

- C. Membership  
No information was reported

- D. Professional Development  
Summary of the Indiana ACTE Conference IMEA sponsored workshops. Update on professional development opportunities at the IBEA November Conference for DECA advisors on Friday, November 8th (9:00AM-5:05PM) and Saturday, November 9th. Judy Commers asks for advisors to email ideas to her of engaging student activities used in the classroom. These ideas will be shared with participants at the November IBEA Conference. Recommendations for areas-of-focus at the summer professional development workshop held at Westfield HS in 2014, needs to be sent to Judy Commers and Cathie Bryant.

- E. Promotion  
No information was reported

**Ad Hoc Committee Reports:** No Ad Hoc Committees at this time

**Unfinished Business:**

- A. 8th Grade DECA Membership  
National DECA allows 8th grade students to register as members. Members are permitted to compete at the district level. Regardless if members compete as 8th grade students, National DECA will not allow students to compete in Principles' events as a second year member.

Becky Kuehl made a motion to not allow 8th grade students to compete at the Indiana DECA State Career Development Conference. Seconded by Cathie Bryant, motion carried.

- B. Data Management  
Logical Solutions provided project summary to create an Indiana DECA SCDC and ICDC Online Registration to implement for the 2014 State Career Development Conference for a total of \$9,800. See attachment for Logical Solutions project plan.

Logical Solutions provided an outline of State Career Development Conference work and costs dated September 1, 2013. The outline is meant to be a general guide of the various activities that are required to support SCDC with an approximate time line. See attachment for Logical Solutions outline.

**New Business:**

- A. Business Advisory Committee Report  
See attachment. The committee will be meeting 2-3 times a year and will be sending meeting minutes to Indiana DECA Board. See attachment.
- B. ICDC Stipend for 2014  
Becky Kuehl will create a list of recommended events to consider to award competitors who place in the top 3. The list will be sent out for board members to add to the list for consideration. The list will be formalized at the November board meeting.
- C. Constitution & Bylaws  
Amanda Graham made a motion to create a Constitution & Bylaw ad hoc committee to review constitution and bylaws. Seconded by Bill Turner, motion carried. Committee members are Eric Ogle, Bill Turner, Janice Brown, and Judy Commers.

**Announcements:**

- A. 2013-2014 IN DECA Board Meeting Dates
 

November 7	Indiana DECA Board Meeting Wyndham Hotel West
February 8	Indiana DECA Board Meeting TBD
April 12	Indiana DECA Board Meeting TBD
June 10	Indiana DECA Board Meeting TBD
- B. Other  
Bill Turner (Award of Merit), Lots Pinneyi (Outstanding Service Award) and Barb Beadle (Citation Award) are being recognized at the Indiana ACTE Conference Awards Luncheon for their contributions to Career and Technical Education in Indiana.

Next board meeting will be on November 7, 2013, at 6:30PM at the IBEA November Conference held at the Wyndham Hotel West.

Meeting was adjourned at 11:41 AM.