

**INDIANA DECA BOARD MEETING**  
**Monday, June 13, 2016**  
**Westfield High School**  
**APPROVED MINUTES**

The meeting was called to order at 4:42 PM.

**The following members were present:** Julie Moore, Amanda Graham-Bishop, Michelle Goudy, Emily Eaton, Audrey Fischer, Stephanie McElwrath, Gen Craft, Dena Irwin, Becky Kuehl, Janice Brown, and Brian McNeal.

**Members not attending:** Steve Bennett, Andy Dunn, Bill Turner, Michelle Chapman, and Mason Swofford

**Guests in attendance:** Troy Davis

**Approval of Agenda:** Amanda Graham-Bishop made a motion to accept the agenda. Seconded by Julie Moore; motion carries.

**Approval of Minutes:** Julie Moore made a motion to approve the minutes. Seconded by Stephanie McElwrath; motion carries.

**2016-2017 Grant**

The final dollar amount to be awarded from the grant has not been determined.

**IDOE Update**

Dena provided information on the following topics:

- A. DOE Website (updating all pages, Teacher Toolbox issues, and Learning Connection)
- B. News (Microsoft Image Academy, Pinterest, Computer Science K-8 Standards, Summer/Fall Professional Development, and job openings throughout the state)
  - 1. Professional Development Opportunities:
    - a. Entrepreneurial Education Conference - June 21, 2016
    - b. \$mart Indiana Economic Education and Financial Literacy Conference - June 27-28, 2016
    - c. Certiport Workshops - Various
    - d. Indiana ACTE Annual Conference - September 22 (new teachers) September 23-24, 2016 (professional development for everyone)
    - e. Indiana Business Education Association November Conference - November 18-19, 2016
- C. Teacher Database Survey is needing to be completed by all BMIT teachers in Indiana
- D. Other (Century 21 Scholars program has changed requirements, committees will be formed to rewrite certain BMIT course standards, and Digital Citizenship Week is September 12-16, 2016)

**2015-2016 State Officer Year-End Report**

- A. SCDC
  - 1. DECA Under the Sea was a success
  - 2. Miracle Minute raised \$902.00
  - 3. Concert was not the best alternative to a dance

4. Elected new officers
- B. ICDC
  1. New officers completed the EMPOWER Emerging Leader Series
  2. Out-going officers attended the Chartered Association Officer/Advisor Luncheon
  3. New officers tweeted live during the finals using the Indiana DECA account
- C. CTSO Training - June 6, 2016
  1. Keynote speaker was Ted Wiese
- D. State Officer Orientation - June 14-16, 2016
  1. Plans to develop a new mission statement and Program of Leadership
- E. New Sponsorship
  1. Purdue University \$1,000.00

### **State Advisor Report**

- A. 2016 SCDC Report
  1. Attendance - Students: 1929; Advisors: 74; Chaperones: 166; State Officers: 9 for a total of 2,178 individuals
  2. Speaker and entertainment
  3. App
  4. Budget/Actual Expenses
- B. 2016 ICDC Report
  1. Attendance - Chapters: 29; Students: 325; Advisors: 35; Chaperones: 24; Spouse/Family: 5 for a total of 389 individuals
  2. Winners list distributed via email
  3. Hats and pins
  4. Hotel
  5. Other
- C. 2015-2016 Membership Report (as of 6/10/2016)
  1.
 

Students:	3,777
Advisors:	77
Alumni:	62
Professional:	16
Total:	3,932
Chapters:	53

Total Percentage of Increase over 2014-2015: 7.43%
  2. New/Reactivated Chapters
    - East Noble High School (re-activated)
    - Huntington North High School (re-activated)
    - Mooreville High School (re-activated)
    - Noblesville High School
    - North Lawrence Career Center
- D. 2016-2017 State Officer Orientation
  1. June 14-16, 2016, at the Homewood Suites Northwest
  2. Planning mission statement and Program of Leadership
- E. 2016 CRLC Update
  1. November 18-20, 2016, at the JW Marriott Hotel in Indianapolis, IN
  2. Provided tentative agenda and highlighted keynote speakers and sessions

## **Standing Committee Year-End Reports**

- A. Financial
  - 1. Profit/Loss Statement for July 1, 2015-June 10, 2016
  - 2. Balance Sheet as of June 10, 2016
  - 3. Presentation of 2016-2017 Indiana DECA Proposed Budget  
Julie Moore made a motion to approve the 2016-2017 proposed budget.  
Seconded by Gen Craft; motion carries.
- B. Conference & Leadership (will be emailed to the Board)
- C. Membership (will be emailed to the Board)
- D. Professional Development (will be emailed to the Board)
- E. Promotion (will be emailed to the Board)

## **Unfinished Business**

- A. District Coordinator Selection Process
- B. Restructuring State Officer Positions
  - 1. Becky Kuehl, Board Chair, made the following appointments to the Bylaws & Constitution Committee:  
Janice Brown, Chair  
Julie Moore  
Michelle Goudy  
Gen Craft
  - 2. Becky Kuehl, Board Chair, made the following appointments to the State Officer Restructure Committee:  
Emily Eaton, Chair  
Audrey Fisher  
Mary Barnard  
Cathie Bryant, pending acceptance  
Stephanie McElwrathProposed changes will be brought to the Board at the September meeting.
- C. Other

## **New Business**

- A. Joint CTSO Meeting Report  
Janice Brown, Emily Eaton, Becky Kuehl, and Dena Irwin discussed positive outcomes and new ideas from the spring joint CTSO meeting.
- B. Video conference option for State Officer Meetings  
Discussed not allowing state officers, who cannot attend a meeting, to video conference rather than physically attend a meeting.
- C. State Officer Liaison  
Discussed having an additional Board approved adult attend state officer meetings for the purpose of added officer supervision, in case of emergency, and minimizing liability for chartered association advisor. A Board member will volunteer to attend a state officer meeting.
- D. District Coordinator Roles & Responsibilities
- E. Policy for travel compensation  
Gen Craft made a motion to change mileage reimbursement to the Indiana state rate. Brian McNeal seconded motion; motion carries.  
Gen Craft made a motion that Indiana DECA pays the difference between the hotel state rate, up to \$120.00. Brian McNeal seconded motion; motion carries.

- F. 2016-2017 Indiana DECA Tentative Program of Leadership (will be emailed to Board)
- G. 2016-2017 IN DECA Board Officers
  - 1. Chair: Becky Kuehl
  - 2. Vice Chair: Bill Turner
  - 3. Secretary: Amanda Graham-Bishop
- H. Other

**Announcements**

- A. 2016-2017 IN DECA Board Meeting Dates
  - Saturday, September 24, 2016      Marriott East, Indianapolis
  - Saturday, November 5, 2016      Westfield High School
  - Saturday, February 4, 2017      Westfield High School
  - Saturday, April 8, 2017      Westfield High School
  - Monday, June 12, 2017      Westfield High School

**Adjournment**

Julie Moore made a motion to adjourn meeting. Seconded by Amanda Graham-Bishop; motion carries. Meeting concluded at 9:06 PM.

**Executive Session**